

## **EAGLE LAKE USER POLICY PROCEDURE**

### **Bunkhouse/Eagles' Nest Rules At Eagle Lake Camp and Retreat Center (ELCRC)**

#### **I. Policy**

- A. During all overnight stays each bunkhouse style sleeping area is to have at least one counselor assigned.
- B. Counselors
  - 1. Are responsible to the Event director.
  - 2. Are responsible for the conduct within their assigned areas.
  - 3. Are responsible to see that their assigned areas are kept neat and orderly.
- C. There shall be no more than twenty (20) campers per bunkhouse or no more than eight (8) campers per Eagles' Nest "double room".
- D. All upper bunks used by non-adults must be equipped with guard-rails designed to prevent occupants from accidentally rolling out of the bed.
- E. Any needed repairs should be reported to the Resident Manager.
- F. No nails are to be driven into the walls without approval of the Resident Manager.
- G. Bunkhouse/Eagles' Nest use shall comply with Minnesota State requirements for children's camps and with ACA standards.

#### **II. Procedure**

- A. Beds shall be arranged to meet the following requirements:
  - 1. At least three feet between beds when placed side by side.
  - 2. At least one foot between beds when placed end to end.
  - 3. At least a seven foot horizontal separation between the heads of sleepers.
  - 4. The number of beds to be limited as follows:
    - 40 square feet per person (10/bunkhouse room, 8/Eagles' Nest "double room")
    - 50 square feet per person using walker (8/bunkhouse room, 6/Eagles' Nest "double room")
    - 60 square feet per person using a wheelchair (7/bunkhouse room, 5/Eagles' Nest "double room")

Note: Attachment A shows bunkhouse layouts which comply with these requirements. The arrangement in the lower room is necessary to provide proper access to the electrical panel in the north room of the South Bunkhouse and the west room of the North Bunkhouse (Nursery).